

<b>NOTICE OF PUBLIC MEETING</b>
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**NAME OF PUBLIC BODY – Ventress Memorial Library Board of Trustees**

**DATE OF MEETING: Wednesday, November 16, 2016**

**TIME: 4:00 P.M.**

**PLACE: Ventress Memorial Library Historical Room**

**Agenda**

1. Call to Order
2. Approval of Minutes of October 26, 2016 Meeting
3. Director's Report
4. Announcements and Correspondence
5. Policy Review – Borrowing Policy - Holds
6. Building updates –
  - a. Roof update
  - b. Lead paint remediation
  - c. HVAC
7. FY17 Budget – included in your packet
8. FY18 Budget – included in your packet
9. Set date for next meeting (January 18, 2017)
10. Adjourn

*PLEASE NOTE THAT THE BOARD OR COMMITTEE MAY ACT ON ITEMS IN A DIFFERENT ORDER THAN THEY APPEAR ON THIS AGENDA. ALSO, IF IT SO VOTES, THE BOARD OR COMMITTEE MAY GO INTO EXECUTIVE SESSION DURING THE MEETING.*

*PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THIS MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.*